



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Mumbai Regional Centre,,
Kapeesh Mall , MG Road, Mulund West. Mumbai 400080
Email – rcmumbai@ignou.ac.in, Ph. 022-25923159, 25925540

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Dr. E. Krishna Rao
Regional Director (I/c)

Date: 14.11.2019

Subject: Offer letter for the admission to B.Ed Programme January, 2020

We wish to inform you that your name appears in the Merit List for the admission to B.Ed, January 2020.

This offer of admission is PROVISIONAL and is subject to the candidate fulfilling all the eligibility criteria.

You are instructed to come for the Admission Counseling on **(see the date/time in merit list uploaded on the website)** at Mumbai Regional Centre, Kapeesh Mall, MG Road, Mulund West. Mumbai

You are advised to note the following:

- a. **“This offer of admission is provisional and is based on the documents of qualification and experience submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no refund of fee will be admissible in the event of such cancellation of admission.”**
- b. The Confirmation of the admission will be informed to you by email at later date once all the admission activates are completed.
- c. No interim queries will be entertained, please.
- d. It's **compulsory** to attend the admission counselling on the specified date and time. In Absentia of the candidate, the seat will be offered to the next person in the merit order and no queries will be entertained in this regard.
- e. A register of attendance of all applicants coming for the counseling will be maintained where your signature and time of arrival for the counseling will be recorded. The time of arrival is important for the allotment of the seat.
- f. In case, you are **unable to take** admission, for any reason whatsoever, please **inform immediately** so that the candidate ranking next in order of merit can be granted admission.

**-Sd-
Regional Director (i/c)**

Documents to be submitted by Applicant

Carry all the Originals documents for verification and one set photocopies duly self attested

Arrange the documents in the order mentioned below:

1. 10th and 12th Mark Sheets and Certificates.
2. Graduation, Post Graduation Mark Sheet and Passing Certificate (if any).
3. Marksheet and certificate of NCTE recognized programme (eg. D.ED) completed through regular mode
4. A Certificate issued by the Institution, where the candidate has pursued his/her teacher education programme through face to face mode (Regular mode), stating that the Institution is recognised for offering the teacher education programme through face to face mode by NCTE, along with a copy of the recognition letter issued by NCTE to that institution for the course, which the candidate has completed and claimed for his/her eligibility. In case the recognition letter is not available, then a certificate issued by the Institution should contain the details of the letter number and date of issue of recognition/approval for offering the teacher education programme through face to face mode by the NCTE.
5. Original certificates from recognized upper primary / secondary / higher / senior secondary school to provide facility for practical work including internship as per the format. **(Enclosure 1)**
6. Submit subject selection format and declaration **(Enclosure 2)**
7. Experience Certificate(s), if experience is claimed
8. Original BED Entrance Examination Admit Card. (Hall Ticket)
9. Original Anti-Ragging affidavits in the prescribed formats duly notarized and signed by parents and applicants separately as given in the format **(Enclosure 3 & 4)**
10. Demand Draft of **Rs. 50,000/-** drawn in favour of **IGNOU Payable at Mumbai** (wait listed candidates need not get the DD at the time of admission counseling) **if allotted a seat, five working days will be given to submit the DD (Fill Enclosure 5)**
11. One Passport size Photograph

For the Applicant claiming under Reserved category

12. Category (SC/ST) Certificate for claiming SC/ST Seat.
13. OBC-Non Creamy Certificate as per Central Govt. Format along with Income Certificate for claiming OBC (Non-Creamy) Seat (Certificate should not be older than 3 years). (The Annual Income under **OBC (Non Creamy Layer)** should not exceed **8.00 lakh** per annum.
14. **Latest Income Certificate issued by Govt. competent authorities**
(Applicable for OBC non creamy candidates only)
15. **Economically weaker section (EWS) certificate issued by the government.**
(Applicable for EWS candidates only)
16. Certificate of Physically Handicap for claiming PH Category Seat, with a minimum of 40% disability

By the Applicant whose name is changed after High School (all documents listed below)

In case any change in the name (other than the one mentioned in his/her High School Certificate), then it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/surname while submitting the admission form, as given below:

- a. Attested copy of the Notification in a daily newspaper notifying the change of name.
- b. An attested copy of the Affidavit filed before the 1st Class Magistrate specifying the change in the name.
- c. An attested copy of the Marriage Card/Marriage Certificate in case of women candidates for change in **Surname**.
- d. Attested copy of the Gazette Notification reflecting the change of name/surname.

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Enclosure-1

Certificate for providing facilities for Practical work including Internship

(To be filled by Principal/Headmaster/headmistress)

I hereby undertake that the school will provide facilities to Mr./Ms..... needed for carrying practical work including internship (4 weeks in first year and 16 weeks in second year) for the B.Ed Programme. This school is Secondary/Higher/Senior Secondary School.

.....
(Signature of Principal/Headmaster/Headmistress)

Place:

Date:

Name:

Designation:

Name of the School:.....

.....

Address of the School:

.....

.....

Registration No. of the Institution:.....

Seal/Stamp of the School

SUBJECTS TO BE SELECTED(First Year) content based methodology course Select **Any TWO**

Course Code	Course Name	Tick the Subject selected
BES141	Pedagogy of Science	
BES142	Pedagogy of Social Science	
BES143	Pedagogy of Mathematics	
BES144	Pedagogy of English	
BES145	Pedagogy of Hindi	

(Second year) Optional Course select **ANY ONE**

Course Code	Course Name	Tick the Subject selected
BES131	Open and Distance Education	
BES132	Guidance and Counseling	
BES135	Information and Communication Technology	

The above ticked subjects are selected by the undersigned.

Medium of study (tick any one)

English	Hindi
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Declaration:

I declared that the information and the certificates / documents submitted are correct and true to the best of my knowledge. If any of the information / documents are found incorrect / incomplete in near future, my admission may be cancelled and appropriate action may be taken as per extant rules of the university.

Name: _____

Signature: _____ date: _____

AFFIDAVIT BY THE STUDENT
(TO BE SUBMITTED ALONG WITH APPLICATION FORM)

I, _____ (full name of the student with admission/registration/ enrolment number) s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) this the _____ (day) of _____ (month), _____ (year).

Signature of deponent Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN
(TO BE SUBMITTED ALONG WITH APPLICATION FORM)

I, Mr./Mrs./Ms. _____ (full name of parent/guardian/father/mother/guardian of, _____ (full name of student with admission/registration/enrolment number), having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

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Declared this _____ day of _____ month of _____ year.

Signature of deponent Name:

Address :

Telephone/Mobile No. :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) this the _____ (day) of _____ (month), _____ (year).

Signature of deponent Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE MUMBAI
BED JANUARY 2020 ADMISSION COUNSELLING**

Fee details (to be filled by the student)

- a. Demand Draft Number: _____
- b. Demand Draft Date: _____
- c. Bank Name: _____
- d. Issuing Branch: _____
- e. Amount of Demand Draft: _____
- f. Control/ Enrollment Number: _____

For office use only

This office has received a Demand Draft of Rs. 50,000/- (Fifty Thousand Only) with DD no. _____ dated _____ issued by _____ bank and _____ Branch towards provisional admission in BED for January 2020 session.

Signature of Assistant